

Scope of Services

Outside Counsel Legal Services

The New Orleans Regional Transit Authority (RTA) seeks professional firms to provide Outside Counsel Legal Services. The City reserves the right to engage more than one firm in each category and to engage firms on a rotating basis in select categories. Depending on the circumstances of the matter requiring legal services, selected firms may be requested to work collaboratively with other selected law firms.

To that end, the RTA seeks qualified and experienced law firms which may be engaged to represent the RTA, as needed in each of the following categories:

Category 1: General Litigation
Premises Liability
Appellate

Category 2: Employment and Labor Law

Category 3: Professional and Non-Professional Services Litigation

Category 4: Public Bid Law and Bid Protest Litigation
Construction
DBE matters

Category 5: Municipal Bonds
Tax
Public Finance
Bankruptcy and Creditor/Debtor Rights

Category 6: Unique/miscellaneous transit related matters

Firms should clearly identify which category (or categories) of law for which they seek qualification and describe relevant experience relating to each area.

Successful selection in any category is not a guarantee of work.

Set forth below is the description of the legal services to be provided by the selected firms. This description is not intended to be comprehensive but is intended to provide general guidance as to the scope of services that selected proposers will be expected to provide.

(1) Provide legal research, advice, and/or opinions for specialized areas identified above; projects requiring an independent firm with no conflict of interest' and projects requiring technical expertise

(2) Provide RTA representation in selected negotiations, legal proceedings, litigation, and administrative hearing as directed.

(3) Provide status reports to the RTA upon request.

(4) Seek, on behalf of the RTA, any necessary opinions, letters, or other documentation.

(5) Submit copies of all significant pleadings, briefs, research, correspondence, and work product, whether generated by outside legal counsel or any other party, to the RTA in sufficient time to allow meaningful review prior to taking further action.

(6) Provide advice and consultation with the Chief Legal Officer and RTA management and/or officials with respect to strategic or tactical decisions associated with a particular assignment.

(7) Apprise the Chief Legal Officer of all significant developments in any and all matters assigned.

Projects and work will be assigned by the Chief Executive Officer or the Chief Legal Officer.

Attorneys providing legal services must be qualified and licensed to practice law in the State of Louisiana.