

**REGIONAL TRANSIT AUTHORITY
PUBLIC NOTICE
RFP 2024-033 Professional Legal Services**

Addendum II

Acknowledge receipt of this addendum in the bid submission. This addendum is a part of the Contract Documents and shall be included in the Contract Documents. Changes made by the addenda take precedence over information published at an earlier date.

Request for Proposal No. 2024-033 has been amended as follows: October 22, 2024

Questions: # 1

A new clarification request had been submitted for Bid RFP 2024-033 (Professional Legal Services)

Question: On page 10 of the Bid Document, under Insurance, it states, "The contractor shall, upon request by the RTA, submit a copy of their standard insurance certificates for this project." But there is a place to upload an insurance certificate on the My Account page of ProcureWare. Do we need to upload the insurance certificate prior to submitting our response?

No. Insurance certificates will be requested after contract award.

Questions: # 2

A new clarification request had been submitted for Bid RFP 2024-033 (Professional Legal Services)

Question: There are several forms required forms listed throughout the Bid Document (listed below) that are not listed on page 52, Supplier Submission Checklist. Are we required to fill out these forms?

1. Contract Participation and DBE Commitment Form 1 – Schedule A 2. DBE Participation Questionnaire Form 2 – Schedule B 3. Documentation of Good Faith Efforts – Form 3 – Schedule C 4. Buy America Certification If we are required to fill out the DBE forms, please advise us on how to fill them out, given that the Public Notice states, "No goal has been established for this project."

DBE forms are not required.

**Lona Hankins
Chief Executive Officer
Regional Transit Authority**